



**NOVA Youth Council
Meeting Agenda
Monday, November 1, 2010
10:00 a.m. – 12 noon
NOVA – 505 West Olive Avenue, Suite 767, Sunnyvale, CA**

Task Force Charter

With the growing focus and support at the federal and state levels for programs for youth, the NOVA Board will need to provide more direction in developing a future roadmap for NOVA youth services. The federal Workforce Investment Act also stipulates that local areas offer a comprehensive array of youth services defined by the needs of individual communities, and work collaboratively with youth service providers aligning with and leveraging community resources. The Youth Advisory Council, a mandated body, is responsible for coordinating this effort and advising the local Workforce Board on matters pertaining to youth. As such, a Board Youth Committee will be formed that will constitute the Youth Advisory Council and be comprised of members of the NOVA Board, along with representatives from the community from the mandated categories of probation and the Job Corp, among others. This Committee's charter will be to report to the NOVA Board on areas pertaining to youth policy guidance and implementation.

Committee Members

Carl Cimino, WB Member (Team Lead)	Apprenticeship Programs (Pipe Trades Training Center)
Van Dang, WB Member	Private Sector (Cisco Systems, Inc.)
Jacque Hansen, WB Member	Public Housing (Housing Authority of the County of Santa Clara)
Ladan Saghafi, WB Member	Private Sector
Cuauhtemoc Hernandez	WIA Youth
Doug Moretto, Police Captain	Sunnyvale Public Safety
Lynn Morison, Director Transitional Housing	Bill Wilson Center
Kathy Rich, Business and Community Liaison	San Jose Job Corps

Lead Staff

Cindy Stahl
Jennifer Springer
Kris Stadelman, NOVA Director

NOVA Youth Council Meeting Agenda

I. Welcome and Review Agenda

II. Review Task Force Charter

III. Review Outcomes of *Theory U* Process and Leverage Points as Filter

IV. Review Proposed Process for Tackling Charter

- Develop problem statement
- Describe present reality
- Research: applicable experts, white papers/opinions, models for success, metrics, etc.
- Develop intervention strategies
- Vet implementation
- Develop metrics for success
- Evaluate results and report
- Timeframe/expectations of process

V. Current Reality

- Services offered and target population
- Community needs
- Gaps in services

VI. Discussion and Brainstorming on Problem Statement

- 360-degree perspective
- Root cause
- Factors affecting NOVA (e.g., internal/external environment, mandates, etc.), NOVA partners and the region
- Consequences if nothing is done

VII. Identify Next Steps/Next Meeting

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